

**2009 ACCENT ON ARCHITECTURE
COMMUNITY GRANTS PROGRAM**



**APPLICATION
PART I**



**AMERICAN ARCHITECTURAL
FOUNDATION**

For the past 11 years, CNA Insurance Companies and Victor O. Schinnerer & Company, Inc., have sponsored the American Architectural Foundation's Accent on Architecture Community Grants Program. Their continued support makes this program possible. The CNA and Schinnerer professional liability insurance programs are commended by the American Institute of Architects and sponsored by the AIA Trust.

The American Architectural Foundation (AAF) is a 501(c)(3) educational organization that seeks to educate the public about the importance of architecture in enriching our lives and transforming our communities.

Applications must be postmarked by 12 / 31 / 2008.
The American Architectural Foundation Grants Program
1799 New York Avenue, NW
Washington, DC 20006

ELIGIBILITY: The AAF's 2009 Accent on Architecture grants competition is open to 501(c)(3) or 501(c)(6) organizations whose projects are specifically targeted to teaching children about architecture and design. Projects should illustrate an increased awareness, appreciation, and understanding of architecture and design among students in the K-12 age range. The AAF is especially interested in programs targeting underserved populations.

SUMMARY PAGE

CONTACT INFORMATION

Name of Organization

Name of Primary Contact

Name of Secondary Contact

Street Address

City

State

Zip

Primary Telephone

Fax

Email

PROJECT INFORMATION

Project Title

Project Description (25 words or less)

Grant Amount Requested

Total Project Cost

The grant amount requested must not exceed \$3,000 or 50% of the total project cost, whichever is less.

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Thanks to the continued support of CNA Insurance Companies and Victor O. Schinnerer & Company, Inc., since 1997, the AAF has awarded 166 grants to organizations in more than 33 states through this program.

PAST RECIPIENTS: Information on past Accent on Architecture Community Grant recipients is available at www.archfoundation.org.

QUESTIONS: Please direct questions regarding the application process to grants@archfoundation.org.

APPLICATION FORMAT: Applications should include the completed Summary Page and the following: background information of the requesting organization, a project description, a project budget, and completed W-9 forms (available from the IRS). Guidelines are supplied below for providing this information. Please submit an original and two (2) unbound copies of the application. Applications will be considered complete upon receipt.

EVALUATION CRITERIA: The review committee will make its decisions based on the following criteria: purpose and objectives of the project; size and composition of the audience; dissemination plan; experience of the principal participants; and adequacy of the budget.

NOTIFICATION AND RECEIPT OF GRANT FUNDS: Organizations whose grant applications that are successful will be notified by January 23, 2009. The grant will be awarded in early 2009. Grant recipients are required to submit a final report and financial statement on the impact of the grant. The final report must be postmarked by November 1, 2009. Guidelines for the final report will be provided with the award.

SPONSOR ACKNOWLEDGEMENT: Sponsorship must be acknowledged on all printed materials and at all public presentations of the funded project. Credit language will be provided with the first payment.

PLEASE USE THE FOLLOWING FORMAT WHEN CREATING YOUR APPLICATION.

BACKGROUND INFORMATION OF THE REQUESTING ORGANIZATION

Describe the organization's mission and constituency. Provide information regarding the organization's experience with public outreach.

PROJECT DESCRIPTION

Describe the proposed project. Highlight groups to be involved and long-term benefits the community will gain as a result of this project. Provide a schedule for project planning and implementation.

PROJECT BUDGET

Provide a budget showing detail for your project's revenues and expenses. Show both anticipated sources of revenue and in-kind contributions.

REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

A completed W-9 form must be submitted with your application in order to be considered. W-9 form available at: <http://www.irs.gov/pub/irs-pdf/fw9.pdf>